

**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, June 25, 2012**

Present:

Trustee Brandt	Trustee Feldman
Trustee Grujanac	Trustee McDonough
Trustee Saltiel	Trustee Servi
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Irvin	Director of Community Development McNellis
Director of Financial Systems Roelker	Director of Public Works Hughes
Police Chief Kinsey	Village Attorney Simon
Village Treasurer Curtis	

Location: Village Hall, Public Meeting Room, One Olde Half Day Road, Lincolnshire, Illinois 60069

ROLL CALL

Mayor Blomberg called the meeting to order at 7:11 p.m. and Village Manager Irvin called the Roll.

APPROVAL OF MINUTES

2.1 Acceptance of the June 11, 2012 Committee of the Whole Meeting Minutes

2.11 The minutes of the June 11, 2012 Committee of the Whole Meeting were accepted as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and discussion of an Architectural Review Board recommendation regarding approval of modifications to the building materials and colors for the Homewood Suites Hotel located at 10 Westminster Way (Giertsen Company of Illinois/CSM Lodging)

Director of Community Development McNellis said Homewood Suites is proposing to replace their vinyl siding with a HardiePlank cement siding that has a wood like appearance with greater durability. In making this replacement, Homewood Suites is also requesting to update the color scheme from the current gray and yellow to Heathered Moss and Brown

Timber Bark. The Architectural Review Board reviewed the renderings and color samples and voted unanimously to recommend the proposed modifications subject to a minor change on the sizing dimensions. The plan presented has been updated with the noted sizing dimensions.

Director of Community Development McNellis introduced Rick Giertsen from Giertsen Company of Illinois who was hired by CSM Lodging to perform the exterior improvements and replacement. Mr. Giertsen gave a presentation of the Homewood Suites building revisions and stated one of the reasons for the updated revisions is due to issues with the current vinyl siding. Photos of the existing building, proposed renderings and material samples were provided.

Trustee Saltiel said he was on the Board in 2005 when the exterior changes were approved, was stunned at the outcome and wanted to make sure to get the best look for this building. Trustee Saltiel said he was not in favor of the proposed green color and would like to see more tan colors, which staff recommended. Mr. Rob Hall, representing CSM Lodging came before the Board and said his staff and outside consultants spent time looking through colors and in the end it was the consensus to go with the green. Mr. Hall said the alternating colors were chosen to make the building look more contemporary and up to date. Trustee Grujanac said she thought the green might be a little too bright. Mr. Hall said he thought the contrast of the green against the brick was the way to go to make the building stand out. Village Manager Irvin said many times when there is a long building, color will break things up but one color might be the best option for this building due to the windows and gables being white. Trustee Feldman asked if the roof color matched the brick color. Mr. Hall said the roof was more of a brown than the brick color. Mayor Blomberg asked what the Board thought of the white trim and accents and all Board members were in favor. Trustee Brandt recommended Homewood Suites bring back a rendering with more tan colors. Trustees Feldman and McDonough said they were in favor of the green color.

It was the consensus of the Board to have Homewood Suites bring revised renderings to the next Regular Village Board Meeting.

3.2 Finance and Administration

3.21 Consideration and Discussion of the Comprehensive Annual Financial Report for Fiscal Year Ending 2011 (Village of Lincolnshire)

Director of Financial Systems Roelker said due to scheduling conflicts, the representative from Sikich was not available and would be present at the next meeting if needed. The auditors did their annual review of the

Village accounts and attest to the fact that the financial statements for fiscal year 2011 are properly stated according to the governmental reporting standards. Director of Financial Systems Roelker said he would like to note, the current management letter states a particular internal control procedure needs some attention. Finance is working on this procedure with the Police Chief.

3.22 Consideration and Discussion of a Resolution to Adopt the Retirement Healthcare Fund Plan (RHFP) as Required in the Labor Agreement between the FOP and the Village of Lincolnshire (Village of Lincolnshire)

Director of Financial Systems Roelker said one of the provisions in the Labor Contract of the FOP allows the FOP to set up savings; a retirement plan for the members. The recommended resolution authorizes moving forward with the plan.

There was a consensus of the Board to place this item on the Consent Agenda for approval for the next regular Village Board Meeting.

3.4 Public Safety

3.41 Consideration and Discussion of an Intergovernmental Agreement with the Village of Vernon Hills for the Continued Use of a T-1 Data Line Connecting the Police Department to State Police Information Systems (Village of Lincolnshire)

Chief of Police Kinsey said the T-1 Data line is a benefit of the Lincolnshire Police Department to be connected with the State Police information systems. The bills for the T-1 line have been going to Vernon Hills and they have been paying for this line for the last few years, but it should have been paid by the Village of Lincolnshire. Vernon Hills is requesting to recoup past fees. Staff is recommending approval of the intergovernmental agreement.

Trustee Saltiel asked if there was anything in the records showing the initial request and wanted to verify the Village would not be overcharged. Village Manager Irvin said the Village will actually be paying less since the fee will now be split with Riverwoods and Lake Bluff.

There was a consensus of the Board to place this item on the Consent Agenda for approval for the next regular Village Board Meeting.

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

Director of Public Works Hughes said John Ferretti is also retiring this week after 26 ½ years with the Village. John has been a great asset, well liked and would like to wish him well. Mayor Blomberg asked if a replacement was found for Mr. Ferretti. Director of Public Works Hughes said they already have a replacement in line for the position, Public Works is down one employee from when Brad Woodbury got promoted and they expect to fill the open position in the next few weeks.

Village Manager Irvin said he was contacted by Stevenson High School in regards to Spiritfest. Last year Spiritfest included a short fireworks display. Village Manager Irvin said Village Code only permits licenses for pyrotechnics display to itself or to its designees. Last year the Board authorized the Village Manager to designate Johnny Rockets and Stevenson High School to have this event. The schedule would be the same this year and Stevenson High School would need a permit signed by the Village and the Fire Department. Village Manager Irvin said the high school would hand deliver notices to the neighbors as was done last year and is recommending approval of this event and permit. Trustee Grujanac asked if any of the neighbors complained about the event. Village Manager Irvin said staff did not note any complaints

Trustee McDonough asked about the water ban and wanted to know if signs were going to be put up. Trustee Brandt said signs are out but they are confusing people. Trustee Saltiel said if the website address is put on the sign, it will drive people to the website and train people to go there for information. Director of Public Works Hughes said currently, watering restrictions are on odd/even dates but there could be further restrictions. Trustee McDonough asked what would be put out if there was a complete ban. Director of Public Works Hughes said a Connect CTY call would go out to all the residents, the website would be updated, information would be out on Facebook and signs would be changed to reflect the ban. Trustee McDonough said the Police will need to be informed that it is an odd/even and not a ban. Trustee Feldman asked if the Connect CTY should be sent out again, but Trustee Saltiel said this might confuse people if there ends up being a complete ban. Director of Public Works said we will know in advance if there is a complete ban and give direction accordingly.

Trustee Feldman said she heard that a girl was lured into a car in Riverwoods and wanted to know why nothing was sent out throughout Lincolnshire. Trustee Saltiel said this has been discussed and unless it is a known emergency, then a call will not go out.

Trustee Brandt said she received two e-mails and a phone call on the condition of the hand dryers at North Park. Trustee Brandt said she notified Scott Pippen of the complaints. Trustee Feldman said she noticed the poor condition of the restrooms. Director of Public Works Hughes said Mr. Pippen copied her on the e-mail from Trustee Brandt and Troy Taylor was going to address the issue and if necessary, take the dryer out of service until it was repaired.

Trustee Brandt asked what was being done with the dugout covers at North Park. Director of Public Works Hughes said dugout covers were discussed and the Park Board came back with the recommendation to place a tarp over the top and wrapping the side which was installed this year on a trial basis. Director of Public Works Hughes said some parents complained that they could not see the children in the dugout and no air could get through, so the tarp was lowered. Staff is looking for input on what was put up, so that they know how to go forward with this in regards to what type of dugout screen would be the best. Trustee Brandt asked if staff received the e-mail from Dave Keevins with regard to all the budget items. Director of Public Works Hughes said she was in receipt of the e-mail from Dave Keevins. Trustee Saltiel asked for a copy of the e-mail from Mr. Keevins. Trustee Brandt said another e-mail was sent asking for the status of the scoreboards and she said she thought this was approved and LSA was going to make them. Director of Public Works Hughes said an e-mail was sent to Mr. Keevins for clarification in regards to the scoreboards, since this was approved and staff has asked if any assistance was needed by LSA. Staff has not received a response from LSA in regards to moving forward with the scoreboards. Trustee Saltiel suggested looking into future budgets to put up one scoreboard a year.

Trustee Saltiel wanted to thank Village Manager Irvin for his time with the Village of Lincolnshire. Trustee Saltiel said it was an honor working with Village Manager Irvin. He has done much for the residents and the Village. Trustee Brandt read a note thanking Village Manager Irvin for his years of service, accomplishments and dedication to the Village of Lincolnshire.

6.0 EXECUTIVE SESSION

Trustee McDonough moved and Trustee Brandt seconded the motion to go into Executive Session for the purpose of discussing land sale and personnel. The roll call vote was as follows: AYES: Trustees McDonough, Brandt, Grujanac, Feldman and Saltiel. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. The Mayor declared the motion carried and the Board went into Executive Session at 8:05 p.m. and came out of Executive Session at 8:35 p.m.

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee McDonough seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 8:35 p.m.

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April 23, 2012

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

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